

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



May 25, 2004

REFUGEE COORDINATOR LETTER NUMBER 04-14

TO: COUNTY REFUGEE COORDINATORS

SUBJECT: COUNTY REFUGEE PLANS FOR FEDERAL FISCAL YEAR 2004-05

The purpose of this letter is to remind the coordinators that the County Refugee Plans for Federal Fiscal Year (FFY) 2004-05 Refugee Employment Social Services (RESS), Targeted Assistance (TA), and Discretionary funds are due to the State by June 30, 2004. Specific County Plan requirements can be found in the revised County RESS/TA Guidelines, Refugee Coordinator Letter (RCL) 99-08, dated April 29, 2000.

For the anticipated FFY 2004-05 funds, a separate County Services Goals and Outcomes Plan must be included by each funding source in the County Plan. If a county will have unspent FFY 2003-04 funds on October 1, 2004, the county must inform the Refugee Programs Bureau (RPB) of the anticipated amount in the County Plan. If the county wishes to spend the remaining funds during FFY 2004-05, the funds must be reflected by each funding source in the County Plan (i.e., RESS, TA, and Discretionary).

Preliminary TA and RESS allocation figures have been provided to the counties in RCL 04-08, dated April 23, 2004. The State will inform the counties of their final RESS/TA allocation figures when we receive notice of California's final allocation from the Federal Office of Refugee Resettlement is received.

The original and three copies of the County Plan are to be submitted along with the original County Board of Supervisors resolution to the respective county analyst. If you have any questions regarding the County Plans or need technical assistance regarding County Plan issues, please call your county analyst identified below:

Mr. Stephen Saucedo
(916) 654-2805
Stephen.Saucedo@dss.ca.gov

Fresno, Los Angeles, Merced, Orange,
Sacramento, San Diego, and Santa Clara

Ms. Bunny Furlo
(916) 651-9770
Bunny.Furlo@dss.ca.gov

Alameda, Contra Costa, San Francisco,
San Joaquin, Stanislaus, and Yolo

Sincerely,
Original signed by
Thuan Nguyen
On May 25, 2004
THUAN NGUYEN, Chief
Refugee Programs Bureau